

General Instructions for Attendees at PVinMotion Conference 2023

The PVinMotion Conference in 's- Hertogenbosch (Netherlands) is getting closer! In order to make your participation as easy as possible, we would like to give you a few guidelines. For the online part of the PVinMotion Conference 2023, we are using an online platform called Hopin. The platform provides access to the online streaming of the presentations as well as the space for networking.

Technical requirements

- We recommend using the latest version of Google Chrome for the platform; other browsers or versions may not work properly.
- Make sure that your **WiFi** signal is sufficiently strong, or even better, connect your computer to the network by cable.
- Connect your device to a **power supply** to be on the safe side.

How to Join the Conference Sessions: Step-by-Step

- 1. On February 13, you will receive your **link** to the virtual conference platform. Please click the link and create your account to be able to access. After that, you are able to access the platform. (If you cannot find this email, please check your spam folder. The emails come from <u>sender Conexio-PSE</u>.)
- 2. Once you have joined our virtual conference, you are at the reception page (Fig. 1). Here you find the welcome message, the program schedule and two different chat opportunities at the right and the navigation bar to your left.



Fig. 1 Reception at Hopin (Overview)

^	COTABLE PVinMotion Conference & Exhibition on Solutions for Vehicle Integration Text stating in 26420hr19m	Event My Agenda
ception	Hosted by Conexio-PSE	Chat People
Stage	PVinMotion2023 Schedule Sponsor & Supporters Speakers	
4	PVinMotion2023	
ounge	A very warm welcome to PV/inMotion Conference and Exhibition 20231	
5	You are at our virtual reception, all presentations will be shown at the virtual stage which you find at the menu to your left.	
***	The Opening Session will start soon! Don't miss it!	Chat
	For an overview of our programm schedule, please click here.	Chat
	Take a coffee or tea and make yourself comfortable. Feel free to complete your digital profile or visit other partipants in our coffee break room!	Start Chatting
	Schedule	Say helio and start the conversation!
	February 15 (8) February 16 (10) February 17 (4) Program schedule	
	9:00 AM - 10:00 AM @ Opening Session	
	Virtual In-person Bonna Newman: Welcome and Conference overview	
	 Subject ■ Limousine 3 TBD 	
	GG Gayane Grigoryan Conexio-PSE	
		Type a message

The Features of Hopin

Navigation Bar

To your left you will see the navigation bar with reception, stage and lounge. All sessions will be streamed at the stage, which can be accessed by simply clicking on it.



Lounge

There will be a Coffee Break Room at the Lounge to share your ideas with the co-minders. The room will be open throughout the conference.

We also arranged the Help Desk in the Lounge. It will be open at scheduled times.



Chat Features - Reception



To your right, you can see a space for chat messages. There is an event chat, which is used by the organizers for general announcements and for general questions by the participants. For starting a private conversation with other attendees please click on the name in the attendees list (all attendees are listed under **people**)

By clicking on **My Agenda** you will see your personalized schedule. You can create your **schedule** by clicking on the icon in the upper right corner of your session details.

Chat Features - Stage

Event		Stage	My Agenda	
Chat	Q&A			:
All Quest	All Questions 🗸			:
	Franziska Doell Hallo	ing + 8 days ago		

At the stage you find the event chat and Q&A chat. The Q&A chat is intended for questions after presentations and allows you to upvote interesting questions asked by other attendees. All the questions will be forwarded to the Session Chairs and discussed after the corresponding presentation.

If you have any questions regarding Hopin, send an email to info@pvinmotion-conference.com

Kind regards,

PVinMotion2023 Organizing